

Third Party Transparency Audit Report
of
BENGAL CHEMICALS
& PHARMACEUTICALS LIMITED
(A Govt. of India Enterprise)
Regd. Office: 6, Ganesh Chunder Avenue, Kolkata-700013

YEAR: 2023-24

By
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Deputy Registrar
&
Nodal Officer-RTI



न हि ज्ञानेन सदृशं पवित्रमिह विद्यते

Ghani Khan Choudhury Institute of Engineering and Technology
गनी खान चौधरी इंजीनियरिंग और प्रौद्योगिकी संस्थान

(A Centrally Funded Technical Institute (CFTI) under Ministry of Education, Govt of India)

(शिक्षा मंत्रालय, भारत सरकार के तहत सीएफटीआई)

Narayanpur, Malda

West Bengal-732141

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Summary

In order to decrease the public's need to use the RTI Act to obtain information, every Public Authority (PA) is obligated by Section 4(2) of the RTI Act to provide as much proactive information to the public on a regular basis via various communication channels, including the internet. Guidelines issued by the Department of Personnel Training (DOPT) with reference to DOPT's OM No. 1/6/2011-IR dated 07/11/2019 provide that all public bodies should have their proactive disclosure packages audited by a Third Party each year under the Right to Information Act (RTI-2005), Section 4. The administration will benefit from greater transparency as a result. The broader subjects listed below should be expected to be covered by the proactive disclosure material on the website.

I. Particulars of Organization and Function.

II. Particulars of Budget and Programme.

III. Dissemination of Information widely and in such form and manner which is easily accessible to the Public.

IV. Information on E-Governance / Digitization.

V. Publish Information as prescribed by Public Authority and.

VI. Information disclosed on own initiative.

Objectives:

The major objectives of a Third-Party Audit (TPA) are.

- To examine the information made available by the public body under the RTI Act.
- To evaluate the sufficiency and quality of the information disclosed in accordance with Section 4 of the RTI Act.
- To assist in locating information gaps.
- To make suggestions for effective actions to improve adherence to Section 4 of the RTI Act.

Methodology:

Based on submission of Self- Appraisal Report (SAR) by the BENGAL CHEMICALS & PHARMACEUTICALS LIMITED and its public portal's documents were vividly examined and analysed during the Audit following the guidelines by Central Information Commission (CIC, New Delhi) regarding the requirement of proactive disclosure as per Sections 4(1), (2), (3), and (4) of the RTI Act. We provided feedback on each element of the BENGAL CHEMICALS & PHARMACEUTICALS LIMITED's website during the online transparency audit. The website information was then evaluated to identify the areas that needed improvement, and the report was concluded with findings and recommendations.

Observations and Recommendations:

Almost all relevant information in the line of CIC Guideline is available on the website of BENGAL CHEMICALS & PHARMACEUTICALS LIMITED. There is, however, always a scope for improvement if the following findings and recommendations are considered. The website may be enhanced with details information and made more user-friendly.

- It is observed that in the Self-Appraisal Report (SAR), for all the parameters, BENGAL CHEMICALS & PHARMACEUTICALS LIMITED has given only a common link while the relevant link needs to be disclosed against each parameter prominently.
- The Information at some places has been provided in the responses of self-audit software while it is not placed on the website of BENGAL CHEMICALS & PHARMACEUTICALS LIMITED. Please provide it on the website of the organization keeping in view the public at large.
- The List of employees with Gross monthly remuneration details should be reflected on the website of the BENGAL CHEMICALS & PHARMACEUTICALS LIMITED properly (1.9.1).
- The Public Authority is recommended to conduct education programmes from time to time for the advance understanding of RTI to the public as well as the CPIO and APIO. (1.12.1,1.12.3).
- BENGAL CHEMICALS & PHARMACEUTICALS LIMITED is advised to look into the section wise requirements of grading ("Partially Met" or "Not Met") given by the TPA. In order to improve the grading and appropriate action should be taken by the Public Authority to achieve "Fully Met" grading.



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